

SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT: Assignment of IFB-600404-08/TLR - Term Contract for EMS Pharmaceuticals from Sun Belt Medical/Emergi-Source to Bound Tree Medical, LLC, Ohio

DEPARTMENT: Administrative Services

DIVISION: Purchasing and Contracts

AUTHORIZED BY: Frank Raymond

CONTACT: Tammy Roberts

EXT: 7115

MOTION/RECOMMENDATION:

Assignment of IFB-600404-08/TLR - Term Contract for EMS Pharmaceuticals from Sun Belt Medical/Emergi-Source to Bound Tree Medical, LLC, Ohio.

County-wide

Ray Hooper

BACKGROUND:

IFB-600404-08/TLR provides for all labor, materials and coordination necessary to provide EMS Pharmaceuticals in accordance with the Agreement and as indicated on an as needed basis by the County. Services/Supplies under this Agreement are requested through Release Orders issued and executed by the County.

Sun Belt a subsidiary of Bound Tree entered into a strategic agreement to enable a more effective service. As of March 1, 2009, Bound Tree Medical began serving all of the County EMS Pharmaceutical needs in accordance with the same pricing, terms and conditions of IFB-600404-08/TLR.

Supporting backup documentation include the Assignment as prepared by the County Attorney's Office and information provided by Bound Tree Medical.

STAFF RECOMMENDATION:

Staff recommends that the Board to approve and authorize the Chairman to execute the Assignment of IFB-600404-08/TLR - Term Contract for EMS Pharmaceuticals from Sun Belt Medical/Emergi-Source to Bound Tree Medical, LLC, Ohio.

ATTACHMENTS:

1. Agreement
2. Boundtree Supporting Docs

Additionally Reviewed By:

☒ County Attorney Review (Ann Colby)

**ASSIGNMENT OF TERM CONTRACT FOR PURCHASE OF EMS PHARMACEUTICALS
(IFB-600404-08/TLR)**

THIS ASSIGNMENT is made and entered into this ____ day of _____, 20__, by and between **SUN BELT MEDICAL/EMERGI-SOURCE**, whose address is 20 Capital Drive, Hilton Head Island, South Carolina 29926, hereinafter called "ASSIGNOR", **BOUND TREE MEDICAL**, whose address is P.O. Box 8023, Dublin, Ohio 43016, hereinafter called "ASSIGNEE", and **SEMINOLE COUNTY**, a political subdivision of the State of Florida, whose address is Seminole County Services Building, 1101 East First Street, Sanford, Florida 32771, hereinafter called "COUNTY".

W I T N E S S E T H:

WHEREAS, COUNTY and ASSIGNOR entered into a Term Contract for Purchase of EMS Pharmaceuticals on June 2, 2008, as amended on July 10, 2008, whereby ASSIGNOR agreed to provide COUNTY with EMS pharmaceuticals; and

WHEREAS, ASSIGNOR, as of March 1, 2009, wishes to assign its rights and responsibilities under the above described contract to the ASSIGNEE; and

WHEREAS, both majority shareholders and executives of ASSIGNOR desire this assignment; and


WHEREAS, Section 14 of the Term Contract for Purchase of EMS Pharmaceuticals entered into between COUNTY and ASSIGNOR on June 2, 2008, requires that the Agreement not be assigned by the parties without prior written consent of the other party, and in such cases, only by a document of equal dignity therewith; and

WHEREAS, COUNTY, ASSIGNOR and ASSIGNEE all feel that assignment of this Agreement to ASSIGNEE will best serve the needs of all parties,

NOW, THEREFORE, in consideration of the mutual understandings and covenants set forth herein, COUNTY, ASSIGNOR and ASSIGNEE agree as follows:

(1) ASSIGNOR assigns all of its rights in that certain Agreement with the COUNTY, dated June 2, 2008, as amended on July 10, 2008, for purchase of EMS pharmaceuticals to ASSIGNEE, effective March 1, 2009, notwithstanding the dates this Assignment is executed by the parties.

(2) ASSIGNEE accepts the above assignment and agrees to be bound by all of the terms and conditions of that Agreement dated June 2, 2008, as amended July 10, 2008, to be performed on the part of ASSIGNOR, and ASSIGNEE agrees to indemnify COUNTY against any and all liabilities under that Agreement, effective immediately.

(3) COUNTY hereby consents to the foregoing assignments between ASSIGNOR and ASSIGNEE of those  contracted rights and duties as set forth in the Agreement dated June 2, 2008, as amended July 10, 2008.

IN WITNESS WHEREOF, the parties hereto have made and executed this Assignment on the date below written.

SUN BELT MEDICAL/EMERGI-SOURCE

Witness

By:_____

Print Name

Print Name

Witness

Title:_____

Print Name

Date:_____

[Attestations continued on page 3 of 3]

BOUND TREE MEDICAL

Witness

Print Name

Witness

Print Name

By: _____

Print Name

Title: _____

Date: _____

ATTEST:

BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

MARYANNE MORSE
Clerk to the Board of
County Commissioners of
Seminole County, Florida.

By: _____
BOB DALLARI, Chairman

Date: _____

For the use and reliance
of Seminole County only.

Approved as to form and
legal sufficiency.

As authorized for execution
by the Board of County Commissioners
at their April 14, 2009
regular meeting.

County Attorney

AEC/lpk

3/13/09

P:\Users\Legal Secretary CSB\Purchasing 2009\Agreements\IFB-600404 assign.doc



Making Precious Minutes Count...™

FILED IN OFFICE
MARVIANNE MORSE

2009 FEB 20 AM 11:11

BY SEMINOLE CO. FLA.
D.C.

February 13, 2009

Seminole County Ems
PO Box 8080
Sanford FL 32772-8080

**Your Bound Tree Medical
Customer Number Is: Web013962**

Dear Angel Nader,

As a result of our continuing efforts to better service our customers, I am pleased to announce that Bound Tree Medical (parent company to Sun Belt) will begin servicing all of your pharmaceutical needs starting March 1, 2009. As you may be aware, Sun Belt has been a subsidiary of Bound Tree since they entered into a strategic agreement in 2002 and this change will enable us to more effectively service your account.

Beginning March 1, 2009, you will begin to place and receive your orders directly through Bound Tree. Depending on your location, your shipments will originate from one of three strategically located distributions centers: Southaven, Mississippi; Tempe, Arizona; or Visalia, California. For most customers, your delivery times will be notably reduced.

As a result of this change, all of the products that have been provided to you by Sun Belt will now be handled by Bound Tree. In addition to shipments, all order documentation will come directly from Bound Tree. We expect a seamless transition, but would like you to be aware of the following:

- 1) For Class II orders, you will no longer be using Sun Belt's name and address on DEA Form 222. As of February 27, you should refer to the enclosed Controlled Substance Ordering Guidelines to determine the Bound Tree Distribution Center closest to your location. You will use that address to complete and mail future DEA 222 forms.
- 2) Payments should be made out to Bound Tree Medical, LLC and submitted to the Bound Tree lockbox at:

Bound Tree Medical, LLC
2144 Reliable Parkway
Chicago, IL 60686-0021

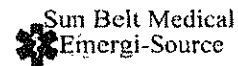
For new products or questions regarding your account, you now have access to Bound Tree Account Managers nationwide. To find your local Account Manager, please visit Bound Tree's online look-up at <http://www.boundtree.com/locator/>. To help you with this transition, we have also included Frequently Asked Questions (FAQ's) with this letter. If you have additional questions or would like to place an order, you may contact Bound Tree Customer Service at 1-800-533-0523 Monday through Friday – 7:30am to 8:00pm EST.

Stacey Barksdale Price has been the Pharmaceutical Sales Manager for Sun Belt and will continue in the same role for Bound Tree. Stacey can be reached at SBarksdale@boundtree.com or via phone 1-800-533-0523, ext. 5113. We look forward to serving you!

Sincerely,

Lindy Joseph
President

2/23/09 Nancy



Bound Tree Medical / Sun Belt Medical Frequently Asked Questions (FAQ's)

Q. Will I be able to get the same products from Bound Tree that I have purchased from Sun Belt?

A. Yes, Bound Tree offers the same pharmaceutical products that Sun Belt has carried.

Q. What part numbers will I use?

A. You can continue to use the part numbers you have used through Sun Belt. These numbers will be converted to Bound Tree numbers upon entry and will appear on your packing slips and invoices.

Q. Can I still place orders on the Sun Belt website?

A. The Sun Belt webpage is being re-directed to Bound Tree's website (www.boundtree.com). There you will find a pharmaceutical section and the ability to order all the items you have ordered through Sun Belt's website.

Q. Where will I send my 222 forms?

A. Bound Tree has 3 different warehouses that ship pharmaceuticals, including a full line of controlled substances. Please see the enclosed instructions that include the address you will need to use to complete and mail your future 222's.

Q. Its March 1, I just mailed a 222 form to Sun Belt, will they be able to ship my order?

A. Sun Belt will not be shipping pharmaceuticals or controlled substances after February 27th. The 222 form sent to Sun Belt will be voided and returned. You will need to complete and submit a new form made out to Bound Tree Medical.

Q. Will my DEA license and prescription drug authorization form be transferred from Sun Belt?

A. Licenses on file that are current will transfer. You will receive a request for an updated PDA in the coming months from Bound Tree Medical.

Q. What is the contact information for Bound Tree?

A. Phone: 800-533-0523; Fax: 800- 257-5713
Orders can be e-mailed to customerservice@boundtree.com

Q. Will my prices change?

A. Your current prices will be carried over to Bound Tree.

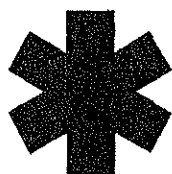
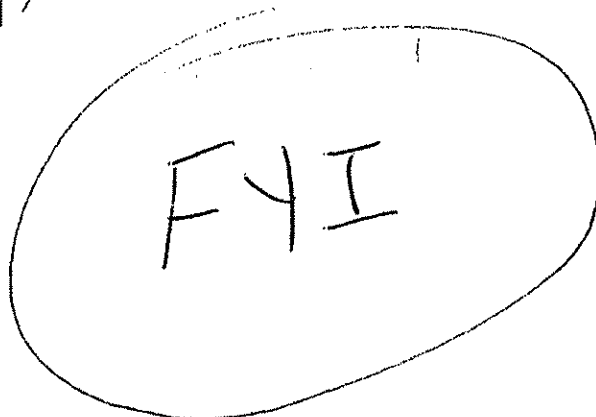
Q. Will it take the same amount of time to receive my orders?

A. Shipping times in many cases will decrease. Bound Tree Medical ships pharmaceuticals from three different warehouses which allows for UPS ground packages to be delivered within 2 days in most cases.

Q. Will my current terms apply moving forward?

A. We expect that your existing terms will stay the same or improve as a result of this merger.

V#
213040



New Remit To Address

Effective immediately, Bound Tree Medical will have a new remit to address. Please update your records with our new address.

Bound Tree Medical LLC
2144 Reliable Parkway
Chicago, IL 60686-0021

Thank you for your assistance!

Customer Name: _____ PO Number: _____ Date: _____

<p>*BILL TO:</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>City _____</p> <p>County _____ State _____ Zip _____</p> <p>Phone # _____</p>	<p>*SHIP TO:</p> <p>Name _____</p> <p>Address _____</p> <p>_____</p> <p>City _____</p> <p>County _____ State _____ Zip _____</p> <p>Authorized Signature _____</p>
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ITEM#	ADULT PREFILLED SYRINGES	QTY	ITEM#	ADULT PREFILLED SYRINGES	QTY	ITEM#	INFANT & PEDIATRIC PREFILLED	QTY
1001	Adenosine 6mg LL Syringe	_____	1029B	Naloxone 2mg, 1ml LuerJet	_____	1040A	Atropine Sulfate 0.5mg, 5ml L/S	_____
1001C	Adenocard 6mg/2ml Syr Ansy	_____	1030	Normodyne 20mg, 4ml Carpuject	_____	1040B	Atropine Sulfate 0.5mg, 5ml LuerJet	_____
1002	Adenosine 12mg, 4ml LL Syringe	_____	1047	Promethazine 25mg, 1ml CPJ LL	_____	1041	Dextrose 2.5gm, 25%, 10ml Syr	_____
1002C	Adenocard 12mg/4ml Syr Ansy	_____	1033A	Sodium Bicarb. 7.5% LifeShield	_____	1041B	Dextrose 2.5gm, 25%, 10ml LuerJet	_____
1045A	Amidate 2mg/ml, 20ml L/S	_____	1033B	Sodium Bicarb. 7.5% LuerJet	_____	1041C	Dextrose 2.5gm, 25% 10ml Ansy	_____
2149C	Amiodarone 150mg, 3ml Ansy	_____	1034	Sodium Bicarb. 8.4% Syr	_____	1042A	Lidocaine 1%, 50mg, 5ml LifeShield	_____
1005	Atropine Sulfate 1mg, 10ml Syr	_____	1035	Sodium Bicarb. 8.4% Stickguard	_____	1042C	Lidocaine 1%, 50mg, 5ml Ansy	_____
1006	Atropine Sulfate 1mg, 10ml Stickguard	_____	1035A	Sodium Bicarb. 8.4% LifeShield	_____	1043A	Sodium Bicarb 4.2% 10ml L/S	_____
1006A	Atropine Sulfate 1mg, 10ml LifeShield	_____	1035B	Sodium Bicarb. 8.4% LuerJet	_____	1043B	Sodium Bicarb 4.2% 10ml LuerJet	_____
1006B	Atropine Sulfate 1mg, 10ml LuerJet	_____	1036	Toradol 30mg, 1ml Carpuject	_____	1044	Sodium Bicarb 8.4% 10ml L/S	_____
1107	Diphenhydramine 50mg, 1ml CPJ	_____	1037	Toradol 30mg, 2ml Carpuject	_____			
1009	Calcium Chloride 1gm, 10ml Syr	_____	1039C	Verapamil 10mg, 4ml Ansy	_____			
1010	Calcium Chloride 1gm, 10ml S/guard	_____	2141	Sod. Chloride 0.9% 3ml CPJ LL	_____			
1010A	Calcium Chloride 1gm, 10ml LifeShield	_____	2142C	Sod. Chloride 0.9% 5ml Ansy	_____			
1010B	Calcium Chloride 1gm, 10ml LuerJet	_____	2150C	Sod. Chloride 0.9% 3ml Ansy	_____			
1010C	Calcium Chloride 1gm, 10ml Ansy	_____	2151C	Sod. Chloride 0.9% 10ml Ansy	_____			
1012	Dextrose 25gm, 50% 50ml Syr	_____						
1013	Dextrose 25gm, 50% 50ml Stickguard	_____						
1013A	Dextrose 25gm, 50% 50ml LifeShield	_____						
1013B	Dextrose 25gm, 50% 50ml LuerJet	_____						
1013C	Dextrose 25gm, 50% 50ml Ansy	_____						
1018	Epinephrine 1:10 1mg, 10ml Syr	_____						
1019	Epinephrine 1:10 1mg, 10ml Stickguard	_____						
1019A	Epinephrine 1:10 1mg, 10ml LifeShield	_____						
1019B	Epinephrine 1:10 1mg, 10ml LuerJet	_____						
1020C	Furosemide 40mg, 4ml Ansy	_____						
1022C	Furosemide 100mg, 10ml Ansy	_____						
1025	Lidocaine 2% 100mg, 5ml Syr	_____						
1026	Lidocaine 2% 100mg, 5ml Stickguard	_____						
1026A	Lidocaine 2% 100mg, 5ml LifeShield	_____						
1026B	Lidocaine 2% 100mg, 5ml LuerJet	_____						
1026C	Lidocaine 2% 100mg, 5ml Ansy	_____						
1027C	Magnesium Sulfate 5gm, 10ml Ansy	_____						
1029	Naloxone 2mg, 1ml Syr	_____						

ITEM#	PREMIXED BAGS	QTY
3023	Dopamine 200mg/D5W 250ml bag	_____
3024	Dopamine 400mg/D5W 250ml bag	_____
3025	Dopamine 800mg/D5W 500ml bag	_____
3026	Lidocaine 1gm/D5W 250ml bag	_____
3028	Lidocaine 2gm/D5W 250ml bag	_____
3029	Lidocaine 2gm/D5W 500ml bag	_____
3030	Mannitol 20%, 500ml bag	_____
3031	Nitroglycerin 25mg/D5W 250ml btl	_____
3032	Nitroglycerin 50mg/D5W 250ml btl	_____

ITEM#	VACCINES	QTY
2134	Hepatitis B Vaccine	_____
2135	Influenza Virus Vaccine (flu)	_____
2136	Tubersol 5tu, 10 test (TB)	_____
2137	Tubersol 5tu, 50 test (TB)	_____

ITEM#	VIALS, AMPULES, MISC.	QTY
2001	Adenosine 6mg vial	_____
2001A	Adenosine 12mg vial	_____
2002	Act. Charcoal Cherry 25gm	_____
2003	Act. Charcoal 50gm	_____
2004	Act. Charcoal Cherry, w/Sorb 25 gm	_____
2005	Act. Charcoal Cherry w/Sorb 50gm	_____
2006	Albuterol 2.5mg/3ml vial 25/bx	_____
2007	Albuterol 5%, 20ml bottle	_____
2008	Albuterol 17gm Inhaler	_____
2011	Alupent 14gm Inhaler	_____
2012	Aminophylline 250mg vial	_____
2013	Aminophylline 500mg vial	_____
2014	Ammonia Inhalants	_____
2017	Atropine 1mg/1ml vial	_____
2018	Atrovent 0.02%, 2.5ml vial 30/bx	_____
2019	Baby Aspirin 81mg, Chewable, 36's	_____
2020	Brethine 1mg/1ml amp	_____
2022	Bumex 0.25mg/ml 10ml vial	_____
2023	Calcium Chloride 1gm, 10ml vial	_____
2024	Carpuject Holder	_____
2143	Cordarone 150mg/2ml amp	_____
2025	Cetacaine Spray Can, 56gm	_____

ITEM#	VIALS, AMPULES, MISC	QTY
2027	Compazine 10mg, 2ml vial	
2028	Dexamethasone 4mg, 1ml vial	
2029	Dexamethasone 20mg, 5ml vial	
2030	Dexamethasone 100mg, 10ml vial	
2031	Dextrose 10%, 5ml amp	
2032	Digoxin 0.5%, 2ml amp	
2033	Dilantin 100mg, 2ml vial	
2034	Dilantin 250mg, 5ml vial	
370510	Diltiazem 25mg, 5ml vial	
2035	Diphenhydramine 50mg, 1ml vial	
2036	Diphenhydramine Elixir, 10ml bottle	
2039	Dobutamine 250mg, 5ml vial	
2040	Dopamine 200mg, 5ml vial	
2041	Dopamine 400mg, 10ml vial	
2042	Droperidol 5mg, 2ml amp	
2043	Epinephrine 1:1000, 1ml amp	
2044	Epinephrine 1:1000 30ml MDV	
2045	EpiPen Auto-Injector, Adult, 0.3mg	
2046	EpiPen Auto-Injector, Jr., 0.15mg	
020301T	Epi Pen Trainer	
2144	Etomidate 20mg/10ml vial	
2145	Etomidate 40mg/20ml vial	
2047	Furosemide 20mg, 2ml vial	
2048	Furosemide 40mg, 4ml vial	
2049	Furosemide 100mg, 10ml vial	
2050	Glucagen 1mg vial w/Diluent	
2050B	Glucagon Lilly kits	
7065-15	Glucagen 1mg Hypokit	
2052	Glucometer Elite Teststrips 50's	
2053	Glucose 15gm, 1oz. Tube	
2054	Haldol 5mg, 1ml vial	
2055	Heparin Lock Flush 10u/1ml vial	
2056	Heparin Lock Flush 100u/1ml vial	
2059	Heparin Sodium 1000u/1ml vial	
2149	Heparin Sodium 5000U/1ml CPJ	
2150	Heparin 5000u/1ml vial	
2151	Heparin 10mun/1ml vial	
2061	Hurricane Spray Can, 2oz.	
2062	Hydralazine 20mg, 1ml vial	
2063	Inderal 1mg, 1ml amp	
2064	Insta-Glucose 31gm tube	
2065	Ipecac Syrup 30ml bottle	
2067	Levophed 0.1% 4ml amp	
2070	Lidocaine Jelly 2%, 5ml tube	
2072	Lidocaine Jelly 2%, 30ml tube	
2073	Lidocaine Jelly 2%, 10ml Syr	
2074	Lido w/Epin. 1:100,000 20ml vial	
2075	Lidocaine Viscous 2%, 100ml bottle	
2146	Lopressor 5mg/5ml amp	

ITEM#	VIALS, AMPULES, MISC	QTY
2076	Magnesium Sulfate 1gm, 2ml vial	
2078	Magnesium Sulfate 5gm, 10ml vial	
2079	Mannitol 25%, 50ml vial	
2082	Naloxone 0.4, 1ml vial	
2084	Naloxone 4mg, 10ml vial	
2086	Neo-Syneprine 0.25% Mild Spray	
2087	Neo-Syneprine 0.5% Reg Spray	
2088	Neo-Syneprine 1.0% XS Spray	
2089	Nitroprusside 50mg, 5ml vial	
2090	Nitroglycerin 50mg, 10ml vial	
2091	Nitroglycerin 2% Ointment 30gm	
2092	Nitrolingual Spray Can 200 doses	
300-65	Nitrolingual Spray Can 60 doses	
2093	Nitrostat Tabs 0.4%, 100's	
2094	Nitrostat Tabs 0.4%, 25's	
2095	Norcuron w/Diluent 10mg, 10ml vial	
2096	Normodyne 100mg, 20ml vial	
2097	Nubain 10mg, 1ml amp	
2098	Promethazine 25mg, 1ml amp	
2099	Promethazine 50mg, 1ml amp	
2100	Pitocin 10unit, 1ml vial	
2101	Potassium Chl. 20meq vial	
2102	Potassium Chl. 40meq vial	
2103	Procainimide 1gm, 10ml vial	
2104	Proparacaine Sol. 0.5%, 15ml btl	
2105	Procardia (Nifedipine) 10mg Caps	
2106	Racemic Epinephrine box	
2107	Regitine 5mg vial, 2-pack	
2147	Roccuronium 10mg/ml 10ml vial	
2108	Romazicon 0.5mg, 5ml vial	
2109	Romazicon 1.0mg, 5ml vial	
2110	Sod. Chloride 0.9% 3ml vial, Inhal.	
2111	Sod. Chloride 0.9% 5ml vial, Inhal.	
2112	Sod. Chloride 0.9% 10ml vial	
2113	Sod. Chloride 0.9% 30ml vial, Bact.	
2115	Solucortef 100mg, 2ml vial	
2116	Solumedrol 125mg, 2ml vial	
2117	Solumedrol 1gm, 8ml vial	
2118	Succinylcholine, 200mg/10ml vial	
2119	Tagament 300mg, 2ml vial	
2121	Tetracaine 0.5%, 15ml bottle	
2122	Thiamine 100mg, 2ml vial	
2124	Verapamil 5mg, 2ml amp(VIAL)	
2125	Water Sterile for Inject. 10ml vial	
2148	Vasopressin 20u/1ml vial	

IV BAGS

For more information on the wide variety of IV Bags offered by Bound Tree Medical, contact Customer Service at 800-533-0523.

ITEM#	HAZ-MAT	QTY
2126	Amyl Nitrate Inhalents	
2154	Atropen 2mg Auto-Injector	
2155	Atropen 2mg Auto-Injector Trainer	
2127	Atropine .4mg, 20ml vial	
2128	Calcium Gluconate 1gm, 10ml vial	
2129	Cyanide Antidote Kit	
2152	Duodote Autoinjector	
2153	Duodote Trainer	
2130	Methylene Blue 1% 100mg 10ml vial	
2156	Pralidoxime Chloride Combo Pen	
2131	Protopam Chloride, 6X20ml Kit	
2157	Sodium Nitrate 30mg/ml 10ml vial	
2132	Sodium Thiosulfate 10% 10ml vial	
2133	Sodium Thiosulfate 25% 50ml vial	

CLASS IV - DEA LICENSE REQ'D

Need DEA Certificate & Prescription Drug Auth

Ativan 2mg, 1ml vial 10/bx	
Ativan 2mg, 1ml CPJ Luer Tip 10/bx	
Diazepam 10mg, 2ml CPJ LL10/bx	
Diazepam 10mg Auto-Injector 15/bx	
Diazepam Auto-Injector Trainer	
Diastat 20mg T/P Gel 2/pk	
Stadol 20mg/1ml vial 10/bx	
Versed 1mg/ml, 10ml vial 10/bx	
Versed 1mg/ml, 2ml vial 10/bx	
Versed 1mg/ml, 2ml CPJ LL 10/bx	
Versed 1mg/ml, 5ml vial 10/bx	
Versed 5mg/ml, 1ml vial 10/bx	
Versed 5mg/ml, 1ml CPJ LL 10/bx	
Versed 10mg, 2ml Vial 10/bx	
Phenobarbital 65mg/1ml vial 10/bx	

CLASS II - DEA LICENSE & 222 FORM REQ'D

Demerol 50mg Amp 25/bx	
Demerol 50mg CPJ Luer Tip 10/bx	
Demerol 100mg CPJ Luer Tip 10/bx	
Morphine 10mg, 1ml amp 25/bx	
Morphine 15mg, 1ml amp 25/bx	
Morphine 2mg CPJ Luer Tip 10/bx	
Morphine 4mg CPJ Luer Tip 10/bx	
Morphine 10mg, 10ml Stickguard	
Morphine 10mg CPJ Luer Tip 10/bx	
Morphine 10mg Vial 25/Bx	
Fentanyl 0.05mg/ml, 2ml amp 25/bx	
Fentanyl 0.05mg/ml, 2ml vial	
Fentanyl 0.05mg/ml, 5ml ampule	
Fentanyl 0.05mg/ml, 5ml vial	

Bound Tree Medical, LLC Controlled Substance Ordering Guidelines

Before Bound Tree Medical can process your order, we must receive a Prescription Drug & Device Authorization form and current license/certificate.

Federal regulations strictly control the ordering and shipping of controlled substances. Schedule II controlled substances (Morphine, Demerol, Fentanyl, etc.) require a Federal *DEA Form 222. Schedule III, IV and V controlled substances (Ativan, Valium, Versed, etc.) may be ordered via phone, fax or mail.

Each time you place an order for Schedule II controlled substances, a properly completed original Federal DEA Form 222 is required. These forms are issued by your local DEA office. Complete instructions for completing a Form 222 are found on the back of the back copy of each Form 222. (The DEA Form 222 is a triplicate form.) A Bound Tree Medical order form is not necessary when ordering Schedule II substances. Please include a copy of your purchase order number with your Form 222 if you should require it for receiving/billing purposes.

In accordance with Federal regulations, controlled substances can only ship to the address shown on the DEA certificate. This address is pre-printed on your DEA Form 222.

* DEA Form 222s are issued by the DEA. To order these forms please contact your local DEA office or visit www.deadiversion.usdoj.gov.

Instructions for completing DEA Form 222

Please follow these instructions closely. Per Federal regulations, any form that has been altered or contains errors will be voided and returned to you.

1. To (Name of Supplier) Bound Tree Medical. Please see map below. Select the Bound Tree address that corresponds with your shipping location. Use this Bound Tree address to complete sections 2 & 3.

2. Street Name

3. City, State

4. Date - enter date that the Form 222 is completed and mailed.

Since controlled substances are not returnable, please be very specific with the product information.

5. No. of packages - indicate the number of boxes you would like to order.

6. Size of package - indicate the number of units per box.

7. Name of item - drug name, concentration and delivery format (amp, carpuject, vial, etc.).

Please see our Controlled Substance listing to obtain size of package and full descriptions.

8. Last line completed - indicate the number of lines you used to complete your order (example - if one item ordered, write in the number "1")

9. Signature of Purchaser or Attorney or Agent: This is the person who signs the DEA application and renewals or any individual who has been authorized by a power of attorney. Your Medical Director may or may not be the authorized agent.

Bound Tree will complete sections 10- 13. Do not write in these sections.

See Reverse of PURCHASER'S Copy for Instructions		No order form may be issued for Schedule I and II substances unless completed application form has been received. (21 CFR 1305.04).		OMB APPROVAL NO. 1117-0010	
TO: ①		STREET ADDRESS ②			
CITY AND STATE ③		DATE ④		TO BE FILLED IN BY SUPPLIER	
				SUPPLIER DEA REGISTRATION NO. ⑤	
TO BE FILLED IN BY PURCHASER					
No. of Packages ⑥	Size of Package ⑦	Name of Item ⑧		National Drug Code ⑨	Packaging Shipped ⑩
1	1				
2					
3					
4					
5					
6					
7					
8					
9					
10					
LAST LINE COMPLETED (MUST BE 10 OR LESS) ⑪		SIGNATURE OF PURCHASER OR ATTORNEY OR AGENT ⑫			
Date Issued		DEA Registration No.		Name and Address of Registrant	
Schedules					
Registered as a		No. of this Order Form			
DEA Form 222 (Oct. 1992)		US OFFICIAL ORDER FORMS - SCHEDULES I & II DRUG ENFORCEMENT ADMINISTRATION SUPPLIER'S COPY 1			

After completing the form, remove the last copy (blue) and retain it for your records. Do not separate the first two copies (brown and green), and do not remove the carbon paper between these two copies. By regulation, we can only accept forms where the brown and green copies are NOT separated and carbons are intact.

Please mail your completed Form 222 to the Bound Tree Medical address you used as the supplier information [see map below to determine servicing Bound Tree Medical Distribution Center]. We recommend sending your 222 form in a way that can be tracked. The Bound Tree Medical Distribution Center shipping these items must have the original Form 222 (brown and green copies) in its possession prior to shipping your order.

Please choose the address that corresponds with your shipping location to complete section 1. This address will also be used when mailing your DEA Form 222.

Bound Tree Medical, LLC
2237 N. Plaza Drive
Visalia, CA 93291

Bound Tree Medical, LLC
2465 S. Industrial Park Ave., Ste C3
Tempe, AZ 85282



Contact your Customer Service Representative or Account Manager if you need assistance.

Bound Tree Medical, LLC
800-533-0523
www.boundtree.com

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